



CERTIFICATION EXAM SCHOLARSHIP POLICY

Purpose: The certification exam scholarship shall be provided to six (6) individuals within the calendar year in the amount of \$400 each. Fees on the NAMSS website differ based on whether the applicant is a current NAMSS member or a non-member. WAMSS does not require an applicant to be a current member of NAMSS.

Eligibility: Any current member of WAMSS who is not currently a board member of the WAMSS organization, may apply for the certification scholarship. The applicant must not have received any scholarship funds within the last three (3) years. There is no geographic requirement placed upon the applicant (i.e. the applicant is not required to live or work directly within Washington State.)

Criteria: The applicants must:

- Have commitment towards educational growth as a medical staff services professional
- Have commitment towards the enhancement of professionalism in the field of medical staff services
- Be enthusiastic in supporting the goals of WAMSS
- Explain future benefits to WAMSS resulting from educational assistance
- Actively study for the exam, either by involvement in a study group or using study guide materials
- Contribute to the WAMSS community
- Represents the profession to the public in a positive manner

Deadlines: The applicants must submit documentation no later than January 15 of any calendar year. Documentation will be reviewed and scored by the members of the Scholarship Committee. Information will then be forwarded no later than February 15 to the WAMSS Board for their review and decision.



For committee use

CERTIFICATION EXAM SCHOLARSHIP APPLICATION

(Please print or type)

NAME: _____

ADDRESS: _____

PHONE: _____

Certification Testing Period: Fall _____ (year), Spring _____ (year), Summer _____ (year)
If selected to receive funds, WAMSS Treasurer will arrange to pay funds directly to NAMSS on behalf of Scholarship Recipient.

INSTITUTION OR STUDY GROUP: _____

AMOUNT OF REQUEST: \$ _____
(requested amount must not exceed \$400)

Yes No

<input type="checkbox"/>	<input type="checkbox"/>	I am currently employed as a medical staff services professional. If yes, number of years: _____
<input type="checkbox"/>	<input type="checkbox"/>	I am a member in good standing of the Washington Association Medical Staff Services.
<input type="checkbox"/>	<input type="checkbox"/>	I have not been awarded a WAMSS Scholarship fund within the last 3 years.
<input type="checkbox"/>	<input type="checkbox"/>	I am currently CPMSM certified
<input type="checkbox"/>	<input type="checkbox"/>	I am currently CPCS certified
<input type="checkbox"/>	<input type="checkbox"/>	I am currently a WAMSS officer/Board member/chapter officer/appointed and/or paid official of the WAMSS organization.

Please attach a personal, 500 words or less, typewritten statement about past, present, and planned contributions to the medical staff services profession with a brief review of how participation in the planned activity will be of benefit to you as the applicant both professionally and personally. Please also attach a current copy of your resume.

By my signature, I hereby request consideration of my application for scholarship funds offered by WAMSS. I enclose the requested supporting documentation to assist the Scholarship Committee in arriving at a recommendation. I attest that the information submitted within this application is true and accurate. I further understand that false representation or misstatements may cause denial of my application.

Signature: _____

Date: _____

Please mail the completed form to:

WAMSS Scholarship Committee Chair:
Email: scholarshipchair@wamss.org

For the applicant's reference, NAMSS Eligibility Requirements noted below:

Candidates must meet ONE of the following eligibility routes at the time of application. The CCN reserves the right to conduct random audits to verify candidate eligibility.

CPCS Examination:

1. At the time of application, candidate must be currently employed in the medical services profession for at least 12 consecutive months in the last 24 months and have a total of three years of experience within the past five years, OR
2. Be a CPMSM in good standing and be employed for at least the past 12 consecutive months in the medical services profession .

CPMSM Examination:

1. At the time of application, candidate must be currently employed in the medical services profession for at least 12 consecutive months in the last 24 months and have a total of five years of experience within the past eight years, OR
2. Be a CPCS in good standing and be employed for at least the past 12 consecutive months in the medical services profession.